

File #: _____

Date Received: _____



APPLICATION FOR RIGHT of WAY OCCUPANCIES
(other than pipes or wires)

APPLICATION FEE: A non-refundable fee of \$750.00 is due with submission of this application.

This application fee does not include any fees for: (a) special handling, (b) engineering review, (c) document preparation, (d) rents, (e) Railroad Protective Insurance, (f) preparation of estimates, (g) flagmen/watchmen costs/expenses or (h) construction costs incurred by the railroad. Payment of all additional fees is due prior to construction. Construction cost estimates for railroad's portion of the project (if any) may be requested, and will be prepared at the sole cost and expense of Applicant.

All applications are to be submitted in accordance with appropriate ReLTEK Specifications for Right of Way Occupancies. Failure to conform to these specifications may result in delays, additional costs, return or denial of your application. Construction drawings should be no larger than 11" x 17" in size. Larger size drawings are accepted in special circumstances, with prior approval of ReLTEK.

No work on railroad's property may proceed until Applicant is in receipt of a fully executed Occupation Agreement and has received authorization from railroad's engineering representative. No verbal approvals are granted or implied.

Name of Applicant: _____
(Exact name to be shown on Occupancy Agreement)

Applicant is: Individual Corporation* LLC* Municipality Other: _____
* State of Incorporation or registration _____ (corporation or LLC)

Applicant's Mailing Address: _____ **Send Document to:** (If different than Applicant's address) _____

Attention: _____

Title: _____

Telephone #: (_____) _____

email address: _____

Location of Occupancy:

Name of railroad over which occupancy is applied: _____

City Town Village: _____, Township: _____

County: _____, State: _____. Footage (_____) and direction (N / S / E / W)

from Mile Post #: _____ or center line of Public Highway Crossing or Bridge: _____
(Name / Number)

Occupation to be located within confines of Dedicated Highway (right of way lines must be shown on plan)

Highway Name or Number: _____ AAR DOT #: _____
(AAR DOT# is posted near crossing)

Type of Facilities:

Land Lease Building Fence Beautification/garden

Grade Crossing

Other: (explain) _____

Revision to existing facilities (*Copy of original agreement must be included with application*)

SEND COMPLETED APPLICATION TO:

**ReLTEK, LLC
651 High Street Suite 203
Burlington, NJ 08016**

Attention: Occupancy Agreements

Email: occupancies@reltekservices.com

APPLICANT'S CHECK LIST

- 1) Review Specifications.
- 2) Proper name and mailing address of Licensee.
- 3) Application fee.
- 4) Location data
- 5) Plan and Profile drawings (no larger than 11" x 17")
- 6) Letter explaining the nature of your need/project and detailing any special considerations or hardships

*****Warning**:***

Extreme caution is to be used in excavation due to the possible existence of other underground facilities along railroad's right of way. Any damage to existing facilities will be the sole responsibility of the Applicant. In compliance with State law, prior to commencing work, the contractor shall notify appropriate State "One Call" service. Please note that submission of an application or payment of an application fee does not imply or guarantee acceptance of proposal and granting of an agreement. By signature below, applicant acknowledges and accepts the terms and conditions stated herein.

Submitted by:

Name

Title

Date.